



PROFESSIONAL CERTIFICATE IN PAYROLL TAXES AND ADMINISTRATION

This professional certificate provides foundational technical training relating to payroll and employee taxation, including the practical elements of completing a basic payroll run and submitting the relevant SARS returns. The course is focused on integrating theory by simulating the real-life world of work and will enable participants to advance their career in payroll administration.

COURSE DELIVERY

This professional certificate is delivered by The Tax Faculty through the virtual campus and webinar platforms.

COURSE PROGRAMME

- Understanding the world of tax and payroll.
- Statutory requirements.
- Income related to salaried employees.
- Fringe benefits.
- Allowances.
- Payroll process.
- Payroll reports.
- Third party requirements.
- Monthly returns and reports.
- Annual returns and reports.



DURATION OF THE COURSE

Six months.

LANGUAGE

The teaching medium is English.

REGISTRATION REQUIREMENTS

A senior certificate or equivalent qualification or appropriate experience.

FEES

Payment option 1: Once-off payment

Total: R11 950.00 (incl. VAT).

Payment option 2: Debit order

Application fee (non-refundable): R450.00 (incl. VAT).

Six instalments: R2 290.00 per month (incl. VAT).

Total: R13 740.00 (incl. VAT).

FOR MORE INFORMATION ON THIS COURSE [CLICK HERE](#)



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